



By selecting Klopotek, publishers get what they need for completing essential tasks: innovative, interactive apps & a direct connection to people who support them with inspiring ideas

Publishers bring exciting stories, new approaches & ideas, exchange of knowledge, and important elements of discussion to our societies. As different as they can be as companies & organizations, they share many similarities in terms of workflows & challenges: behind the scenes, new products are planned & costs calculated, rights acquired & checked, contracts negotiated & signed with authors, translators & illustrators approached & paid, distribution channels selected, participation at events planned, and so much more ... And we live in hugely challenging times for publishers: titles should be brought to market even faster & in different formats, new channels be explored, content be offered in chunks, new and changing target groups be attracted.

Our software & apps help with all of this, and our mission includes to be among the first to find out about & understand new market developments and create technologies to find solutions. Without creative, inspiring & dedicated employees, this would not be possible. This is why we are constantly looking for new talent & experienced professionals. At our office in Hilversum or Berlin (working remotely is also an option, after having been trained), we currently have a vacancy for the position of a

Junior Consultant for Order to Cash Systems

As part of our professional team, you will advise and support our international customers in implementing Klopotek publishing software with a focus on the Order to Cash Systems for books, journals and advertisements.

You will work on handling a full range of essential project management **tasks**, such as

- Liaising with customers to deliver exact & reliable project planning
- Coordinating and flexibly steering several sub-projects simultaneously
- You will be responsible for meeting deadlines, managing budgets, and achieving project progress, including project documentation
- Supporting customers in the field of business process design and specifying their requirements
- Modelling business processes and implementing these models by configuring the Klopotek publishing solution
- Acting as a link between Sales and IT; providing sales support (occasionally)
- Integrating various systems our customers may have
- Providing training to the users of the Klopotek software

Your profile

- Ideally, you already have several years of experience as a consultant for ERP systems (perhaps resulting from having completed an internship)
- Experience in the field of standard project management methods would be a plus; it is essential that you are interested in project management
- You have completed a technical/technological education relevant for this position; you have practical problem-solving skills
- Ideally, you have some knowledge of IT, databases, and SQL; you should be interested to be trained in this field
- Your approach to work is analytical, efficient, and customer-oriented, you are an open-minded person and a team player
- You are fluent in English (business level would be ideal); some knowledge of Dutch or German would be a plus
- Business travel: you are willing to do short-term trips in Europe

Your benefits of working with us

- Flat hierarchies and a good atmosphere with a high level of collegiality
- Extensive training and a mentor who will help you getting started; professional training tailored to your specific needs during your career
- Excellent work-life-balance: flexible working hours & the option to (partly) work from home; you will have the opportunity to occasionally visit & work from our other offices
- Training tailored to your individual needs
- Benefits/contribution to commuting costs/pension scheme

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You will work in an interesting, international team with low-profile hierarchies and will have, from the beginning, your own responsibilities. Over 14,000 users work with our software – by joining us, you will significantly contribute to our goal of making life easier for people in publishing & media. As regards your working hours and requirements to align work and family life, we are as flexible as possible, and we're always open for your ideas for your personal development.

Join us – together we can achieve more!

We look forward to receiving your application!

Please send your CV and covering letter to: recruiting@klopotek.com

and don't forget to include your salary requirements and some information on your availability.

Klopotek & Partner GmbH

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